

Student Guide to Covid-19 Safety

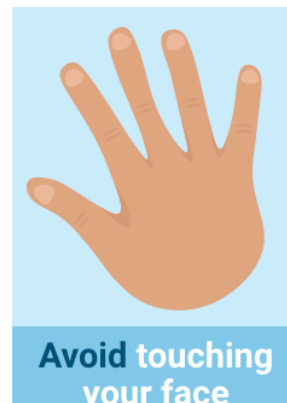
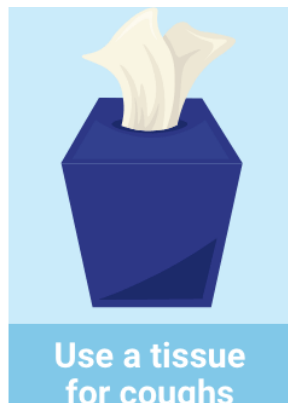
To help keep ourselves, our friends & family happy and safe we have put together this guidance booklet. It is important that we all follow these instructions and the Code of Conduct.

If you have any concerns let an adult know.

**STOP THE SPREAD OF
CORONAVIRUS (COVID-19)**



**PLEASE WASH
HANDS FOR
20 SECONDS**



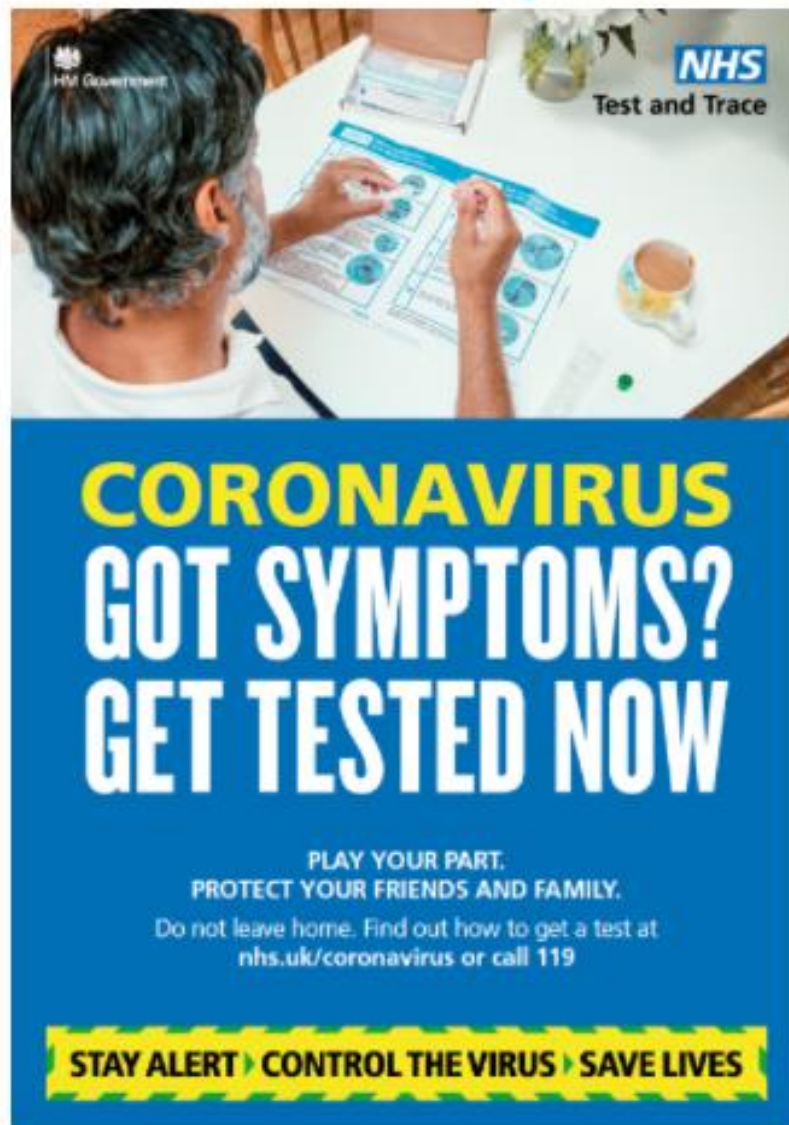
NHS Test & Trace

If you have Coronavirus symptoms, then you need to get tested as soon as you start experiencing them.

Do not leave your home. Visit nhs.uk/coronavirus or call 119.

Play your part, Protect your friends and family.

Stay Alert > Control the Virus > Save Lives



Stay home for at least 10 days



- If you have Covid-19 symptoms, you should NOT attend school under any circumstances. – LET US KNOW
- **You must stay at home and self-isolate for 10 days.**
- Get a test as soon as possible – LET US KNOW

THE RESULT Everyone in your household must isolate for 14 days if a positive test

- If someone in your household has symptoms you must isolate for 14 days or until they receive a negative test – LET US KNOW

If you develop symptoms at school

Let an adult know immediately!!!

They will take you to the room set aside for you to be collected from. They will let the Headteacher and the Business Manager know.

You will be sent home and asked to organise a test.

LET US KNOW THE RESULTS

Arriving to and leaving school

You are expected to arrive to school at the normal time.

Observe the social distancing rules on the way to school.

On arrival you should sign in at reception – only one person in the reception area at a time.

You will have your temperature taken.

Collect your student resources from Reception.

Wash your hands on arrival in the medical room.

On the Corridors

Wear your face covering whenever you are in the corridors.

Follow the entry & exit system.

Maintain Social Distancing

Keep 1 metre apart wherever possible.

Lunch

Wash your hands before lunch.

Bottled water will be available at lunchtime.

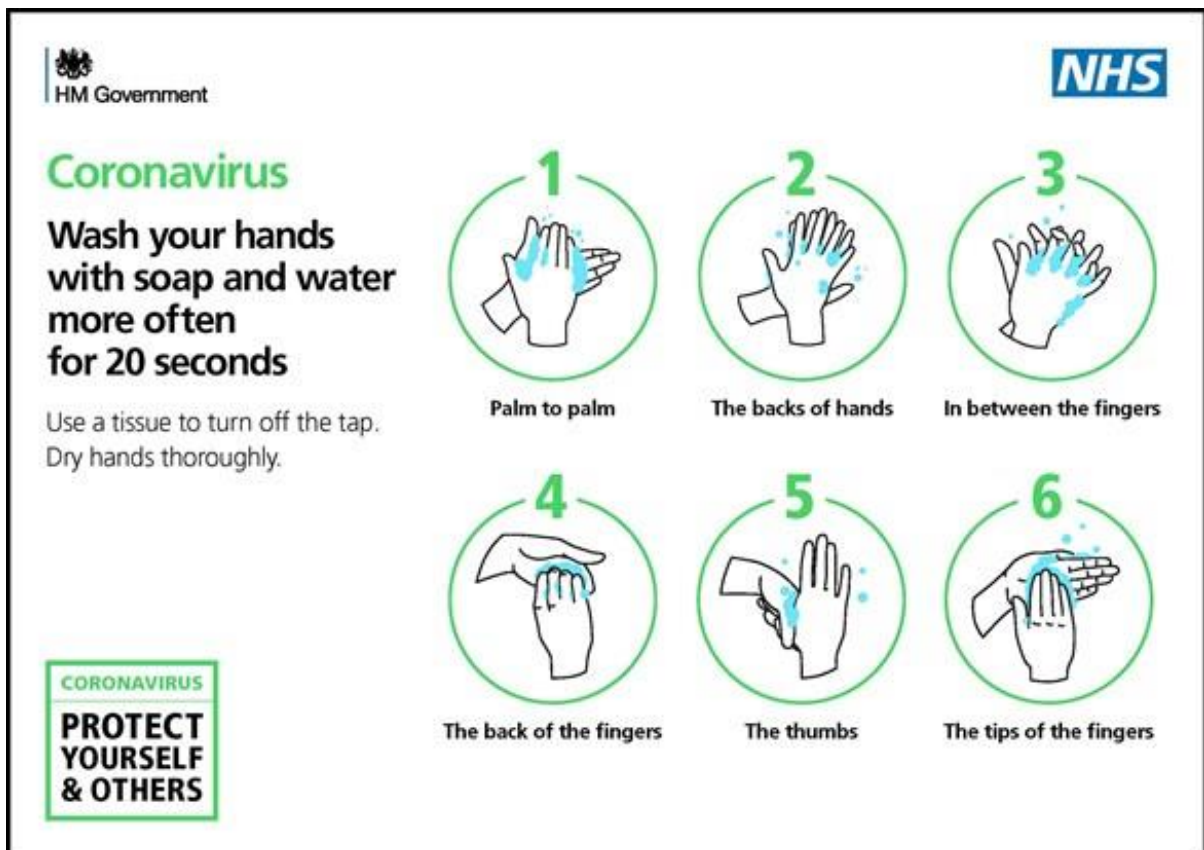
Collect your lunch one at a time Go to you allocated seat.

Return your plates one at a time.

Hand Washing

Wash hands using the guidance:

- On Entry
- At breaks
- Before lunch
- At allocated hand washing times



HM Government

Coronavirus

Wash your hands with soap and water more often for 20 seconds

Use a tissue to turn off the tap.
Dry hands thoroughly.

NHS

- 1**
Palm to palm
- 2**
The backs of hands
- 3**
In between the fingers
- 4**
The back of the fingers
- 5**
The thumbs
- 6**
The tips of the fingers

CORONAVIRUS
PROTECT YOURSELF & OTHERS

Catch it, Bin it, Kill it

You must practice good hygiene. If you cough or sneeze, use a tissue and put it in the bin provided. Wash your hands or if in class ask for the hand sanitiser.

Toilets

Use the toilets at break and lunch time

In Classroom

All classrooms have been arranged so that everyone can social distance whilst being in it.

You must sit in your allocated seat.

You will sit facing the front of the class.

In the classroom you should remain in your seat unless directed by your teacher.

You must follow the student code of conduct at all time and maintain social distancing from your peers and teachers at all time

You should not leave a lesson unless it is absolutely necessary, and you are with a member of staff.

Sharing Equipment

You will be given a resource pack for your equipment which must stay on your desk.

Do not share this equipment.

For other equipment, such as Laptops, you will need to wipe them before and after use.

Ashley College - Covid-19 Code of Conduct

To help keep ourselves, our friends & family happy and safe, **WE WILL:**

- Keep 1 metre apart at all times throughout the school day and beyond
- Wash our hands with soap and water when we arrive to school, at break and lunchtime, when we've used the toilet and when we are told too...
- Try not to touch our faces
- Cough into a tissue, our elbow at worst, not into the air
- Sneeze into a tissue – Then put it in the bin
- Not spit or pick our noses
- Not touch or share anyone's water bottle, food or drink
- Not chew pencils, pens or put things near our mouths
- Not bring items from home into school
- Not share class equipment
- Stay in our classroom unless we are told to leave
- Follow instructions when moving around school
- Let an adult know if we have a problem
- Speak to an adult if we are worried about anything
- Tell an adult straight away if we feel poorly

Please ensure you follow this Code of Conduct - we do not want to put anyone's health at risk.

